

To Whom it May Concern

Facilities Management introduced the Owners Corporation to Justin Moran from "JUSTINTIME" in mid-2016 with the intent to create a dedicated Gym and Pool induction process for this apartment complex.

The process from beginning to end in regards to producing the videos, links and induction questionnaire was handled professionally and efficiently by Justin with a steady stream of communication from him with Facilities Management and the Owners Corporation Manager.

We now have a dedicated process of inducting all new residents prior to allowing them access to the level 3 recreation areas.

All current and new residents were requested to access The Knight Alliance website, there they could view the induction video and download the questionnaire, complete it and return it to Facilities Management and have level 3 access restored. Facilities Management monitors apartment moves and updates access accordingly meaning that all new residents or short stay residents follow the correct induction process.

The system is also enhanced by individual videos that can be scanned on each piece of equipment via IPhone or Android phones linking residents to a dedicated description on how to properly use that particular equipment.

I have no hesitation in recommending Justin and "JUSTINTIME" if you are looking at having a streamlined approach to Gym, Pool and recreation facilities inductions in your apartment complex.

Regards,

Cameron Stewart

Facility Manager

The Guilfoyle - Facility Management Victoria Pty Ltd

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